



FOUNDED 1964

BMHA HCSP & Risk Management Meeting

Wednesday October 18, 2023

Held Virtually using Zoom





Agenda

1. Introduction
2. HCSP Role and Responsibilities
3. HCSP Resources
4. Policy Resources
5. Questions & Answers

This presentation will be made available on the BMHA website



Introduction

Firstly, thank you for volunteering to be your team's safety person

Douglas, VP of Risk – vp-risk@burnabyminor.com

We are here to support you.

Please contact us if you have any questions



Welcome & Introductions

Cheryl Reesor, President

Douglas Leung, VP Risk

Andrew Spence, VP People

Joe Rocchetta, VP Programs

Wendy Godfrey, Director "A"

Keith Renfrey, Director "C"

Katie Larson, Director "Female"

Bill Cunningham, Director BMHA Growth

Vacant, Director Coaching & Development

Lindsay Marchioro, Director Volunteers

Rob Pritchard, Treasurer

David Jacobucci, Registrar

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Stephen Stubbs

goalie@burnabyminor.com

Larry Hayes, Executive Administrator

admin@burnabyminor.com



Message from a Sponsor



- Luong Tran has offered to share his expertise in the areas of exercise, rehabilitation and injury prevention
- We are planning an upcoming session on exercise and pre-game warm-up
- The objective is to give our bench staff a better understanding on how to prevent injuries
- Coaches/Managers/HCSOs are invited, stay tuned for more details



January 29 – February 4, 2024 – Buddy Check for Jesse

BMHA is partnering with the Buddy Check for Jesse charity to hosting a mental health awareness campaign this season.

Our team officials will be helping to spread the message about mental health, caring and being supportive to our teams.

More details will be available as we get closer to the date.

[Here is the short video about the program](#)

More details can be found on their website
www.BuddyCheckForJesse.com





Hockey Canada Updated Dressing Room Policy (2023)

- Hockey Canada has published an updated dressing policy on September 23, 2023
- BC Hockey has not published an updated policy/guidance yet
- Once the BC Hockey policy is available, BMHA will update our policy accordingly
- Most associations are in the same position

- Please stay tuned for updates...



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Risk Management

Team Officials

- Criminal Record Check must be completed, or you cannot work with the kids or be rostered
- Be present
- Rule of Two
- Ensure certifications are as required – Check your Hockey Canada Profile
- Wear proper gear on ice
- Ensure only rostered officials are on the ice / bench
- HCSP volunteer meeting



What is the Safety Person?

- Team Risk Manager
 - Safety First and Foremost; Keeping Hockey fun!
- Risks to consider:
 - Environment
 - Equipment/gear
 - Medical Emergencies
 - Non-Medical Emergencies (Disasters)
 - Harassment or Abuse
 - COVID-19
- Resources/Tools: Code of Conduct, [viaSport](#), [BC Hockey](#)/[PCAHA](#)/[BMHA Policies](#), [Forms](#).



HCSP/Safety Person Role & Responsibilities

1. Implement an effective risk management program
2. Conduct regular checks of players' equipment
3. Promote proper conditioning and warm-up techniques
4. Maintain accurate medical history files for the team
5. Maintain a fully stocked first aid kit for the team (BMHA issues 1 per team)
6. Responsible proper procedure as laid out by all governing Hockey Associations for the treatment and gradual return of players after an injury
7. Implement an effective emergency action plan and practice it regularly
8. Responsible for knowing all Hockey Canada, BC Hockey, PCAHA, and BMHA risk management policies.





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Certification Required for HCSP Role

- **Hockey Canada Safety Program (HCSP – HU ONLINE Safety)** (good for 3 years)
- **Criminal Record Check (CRC)** (good for 3 years)
- **Respect In Sport for Activity Leader (RIS)** (good for 5 years)
- **Concussion Awareness Training Tool (CATT)** (no expiry date)

Fees for HCSP (\$42) and RIS (\$36.75) courses are reimbursed by BMHA for rostered bench staff upon completion of the course(s).

More details found here:

<https://www.burnabymminor.com/team-official-certifications/>





Risk Management

Travel / Team Event Insurance

- BC Hockey / PCAHA rules
 - For example, if you have a PCAHA scheduled game in Whatcom (Bellingham) or Seattle, there is supplementary PCAHA travel insurance coverage
- When in doubt, ask!

Tournaments

- President / PCAHA / BC Hockey approval required
- Forms available on PCAHA website
- Require official HCR from Registrar





Emergency Action Plan

- Covered in detail in your HCSP course
- Your playbook for how to handle an emergency
- Key Roles
 - Charge person
 - Call person
 - Control Person

Details

[Hockey Canada Emergency Action Plan | Safety Persons and Trainers](#)





Processing an Injury Report

- When an injury occurs, the manager **gives the parents an Injury Report Form to fill out.**
 - Carry more than one with you to all games and practices – especially at the older levels and Rep.
 - Give forms to parents even if an injury is only suspected: as these **must be filled out by the attending doctor**, they will want it on them on their first visit otherwise they will have to schedule another appointment to have it done.
- **Parents have 90 days** from the date of the injury to submit their form to Hockey Canada.
 - As Manager you should keep a copy of all injury forms and also forward a copy to the BMHA Risk Manager. It is important for both parents and manager to keep copies of ALL paperwork related to injuries in case complications arise at a later date.
- Important: It is the **parent's responsibility** to mail in the form to Hockey Canada not the Manager's or Risk Manager's.
- The **Injury Report is necessary** if the player needs to access Hockey Canada Insurance as a result of their injury.





Forms to Print and Carry for each Ice time

[PCAHA Forms Page](#)- please refer to this site for most current version of forms

[Hockey Canada Injury Form](#) – give to parent for parent and physician completion

[Hockey Canada Medical Form](#) – ensure parent has uploaded to TS or provided a completed and given to you a hard copy

[Injury Log](#) – print and record injuries as per form instructions

[Team Emergency Action Plan](#) – print and complete





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Resources

BMHA Constitution & Bylaws

<http://www.burnabyminor.com/wp-content/uploads/sites/1604/2019/04/BMHA-Constitution-Bylaws-May-23-2018.pdf>

BMHA Policy Manual

<http://www.burnabyminor.com/wp-content/uploads/sites/1604/2019/05/BMHA-Policy-Manual-May-2019-FINAL.pdf>

BMHA Team Manager Manual

http://www.burnabyminor.com/wp-content/uploads/sites/1604/2019/04/BMHA-Manager-Manual_2018_updatedSep28.pdf

PCAHA Forms

<https://pcaha.ca/forms/index.php>

BC Hockey Policy Manual -

<https://cdn-ca.aglty.io/bc-hockey/image-gallery/memberinfo/BC%20Hockey%20Policy%20Manual%202022%20Final%2008-31-22.pdf>





BC Hockey Policy Manual July 2019

- 5.05 HOCKEY CANADA SAFETY PROGRAM (HCSP) GUIDELINES
- The Hockey Canada Safety Program utilizes a proactive, preventative, common sense approach to keeping our children safe. **The goal of the program is for the safety people to implement effective risk management programs with their own teams where player safety is the first priority at all times, both on and off the ice.**
- The safety person is an individual that has become HCSP certified. This certification program must be successfully completed every three (3) years in order to be a team's safety person, even if the individual is a medical professional.
- BC Hockey will accept accreditation from other Hockey Canada Branches to a maximum of three (3) years from when the delegate took their HCSP certification.

The Safety Person:

- Conducts regular checks of players' equipment.
- Is responsible for promoting proper warm up and conditioning techniques as a form of injury prevention.
- Coordinates plans for road trips, tournaments, etc. and assists in the overall supervision of the team.
- Establishes medical history files on every player and carries these files and the team first aid kit on every outing.
- Implements an emergency action plan for the team and through this is prepared to react in the event of accidents, injuries and medical emergencies.
- Manages all injuries, learns to recognize serious injuries and refers injured players to qualified professionals.
- **Assumes a leadership role in promoting the values of safety, fair play and integrity.**
- Must be a minimum of 19 years of age.





Policy and Information Manual

14. PLAYER PROCEDURES

14.1. Please refer to the PCAHA Constitution, By-Laws, Rules and Regulations (<http://www.pcaha.ca/rules/index.php>).

Medical and First Aid Policies

14.2. A **minimum of one** member of each team must have completed the HCSP course as per Hockey Canada regulations.

14.3. All first aid kits remain the responsibility of the team or HCSP official.

14.4. **Each player/parent is required to complete medical information** and share this information with the Association in a manner required by the Association. At a minimum, the information shall include:

14.4.1. Player's full name;

14.4.2. Date of birth;

14.4.3. MSP number;

14.4.4. Medical history information;

14.4.5. Allergy history; and

14.4.6. Existing medical conditions.

14.5. The medical information is to be kept with the HCSP and remains confidential.

14.6. Any missed ice time due to injury, illness, or fracture that requires medical assistance will require a doctor's note of fitness before resuming play.



Team Managers Manual Pg 31

GAME PLAN IN THE EVENT OF AN INJURY - Procedure

- It is **critical that every team has a game plan** in the event of an injury. This game plan **should be discussed** with the coach, safety person and parents. It is important that one pay attention to risk management. Risk management includes identifying, assessing and eliminating risks associated with hockey.
- To be prepared in the event of an injury/accident, each team should develop a game plan. The game plan recommended by Hockey Canada identifies three persons in specific roles as follows:
- **Charge Person**
 - Safety person who has been trained
 - Familiarizes themselves with arena emergency equipment
 - Takes control of an emergency situation until a medical authority arrives
 - Assesses the severity of an injury
 - Has the first aid kit
- **Call Person**
 - Makes call for emergency assistance
 - Knows location of emergency phones in the arena
 - Has a list of emergency contacts
 - Knows best directions to arena
 - Communicates with the charge person and control person
- **Control Person**
 - Controls crowd and other players and keeps them away from the injured person
 - Ensures access for the ambulance
- Be sure you have the proper address for each rink you attend and all relevant emergency numbers



Policy and Information Manual

Harassment Policy

20.73. The Association will not tolerate any form of harassment.

20.74. Harassment includes, but is not limited to:

20.74.1. Unsolicited remarks or gestures;

20.74.2. Physical contact;

20.74.3. Slander;

20.74.4. Libelous acts;

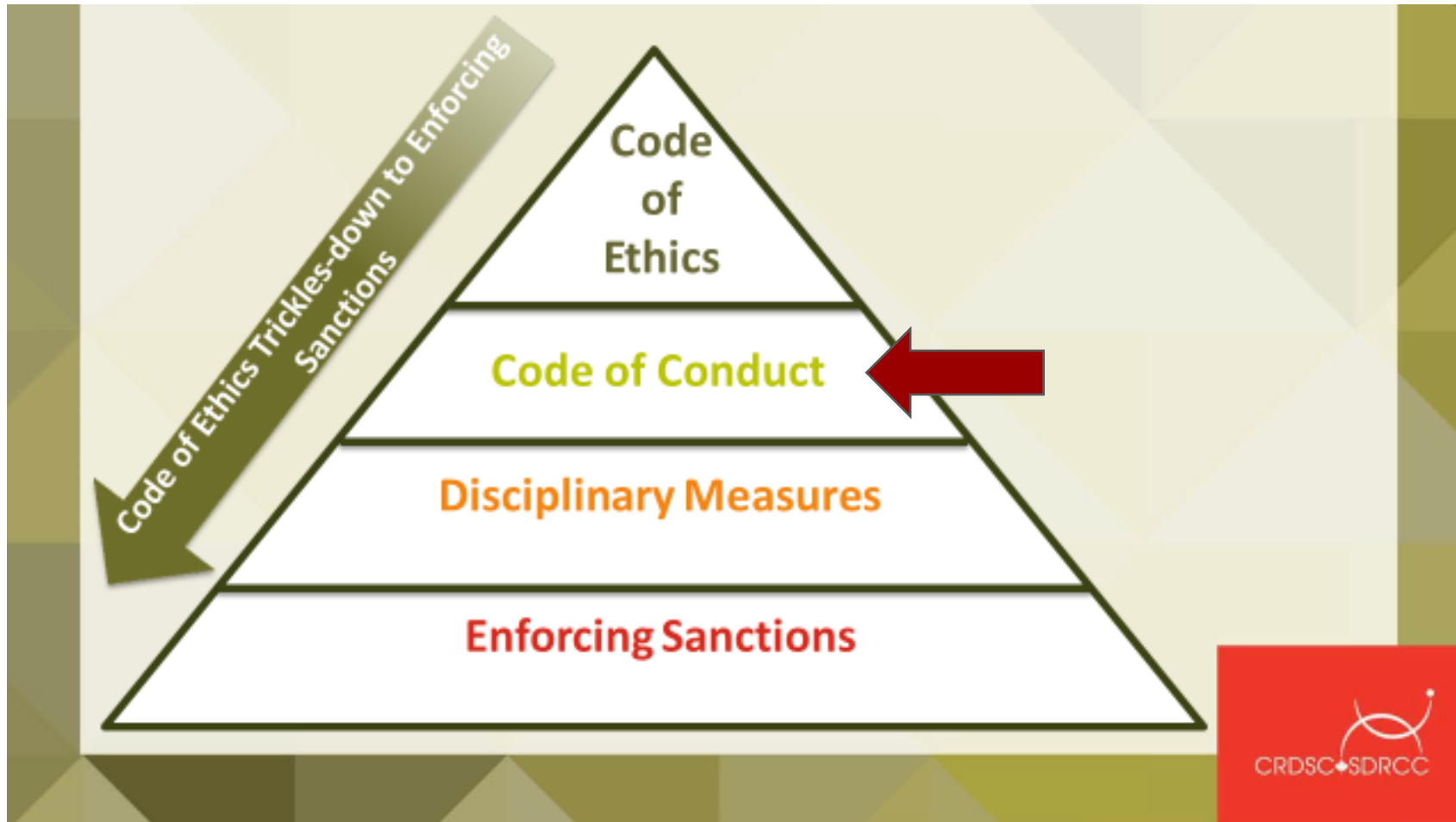
20.74.5. Harassment of a sexual, religious, racial and/or ethnic nature; or

20.74.6. Retaliation and/or intimidation against any individual who has made a complaint.

20.75. If you are the victim of harassment or know of someone who is, the Executive Committee encourages you to contact any member of the Executive Committee for further action.



Harassment & Abuse: Prevention & Compliance



Harassment and Abuse: Prevention and Compliance

Marie-Claude Asselin
Chief Executive Officer

Sun Peaks, BC
June 8th, 2019

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Government
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du Canada

Canada



Sport Dispute Resolution Centre of Canada (SDRCC)
<http://www.crdsc-sdrcc.ca/eng/home>



Policy and Information Manual

Coach's Code of Conduct

20.1. Remember that a child does not care how much you know until the child knows how much you care.

20.2. Be a positive role model for the players.

20.3. Winning is a consideration, but not the most important one. Care more about the child than winning the game.

Remember, players are involved in hockey for fun.

20.4. **Model emotional maturity.**

20.5. Be alert to the physical safety of players.

20.6. Be generous with your praise when it is deserved.

20.7. Be fair and just, do not criticize players publicly.

20.8. **Teach good sportsmanship, respect for parents, opponents, and on-ice officials.**

20.9. **Be patient and understanding, be “upbeat” and encourage fun.**

20.10. Familiarize yourself with the rules, techniques, and strategies of hockey.

20.11. Be an effective communicator, do not just yell at the players or on-ice officials.



20.12. Recognize your influence on players and be honest and consistent.

20.13. Teach the importance and value of teamwork.

20.14. Emphasize the development of the fundamental skills of hockey.

20.15. Adjust to personal needs and problems of players.

20.16. Maintain open lines of communication with your players' parents/guardians. Explain the goals and objectives of the Association.

20.17. Never verbally or physically abuse a player or on-ice official.

20.18. When conversing with your players, or in the event that an official wishes to converse with you, be conscious of your position on the bench. **Do not carry on a conversation where you are “towering” over the individual so that there is an intimidation aspect to your actions. This would include standing on the bench with your foot on top of the boards. This posture may incur a bench minor penalty. Eye-level is best.**

20.19. Give all players the opportunity to improve their skills, gain confidence, and develop self-esteem.

20.20. Organize practices to be fun and challenging for your players.

20.21. Be concerned with the overall development of your players. Stress good health habits and clean living.

20.22. **Never use profanity around players, parents, or officials.**



Policy and Information Manual

Parent's Code of Conduct

20.33. Encourage, do not force an unwilling child to participate in sports.

20.34. **Remember children are involved in organized sports for their enjoyment, not yours.**

20.35. **Insist that your child always play by the rules.**

20.36. Realize the importance of practice in developing your child's necessary hockey skills.

20.37. Never determine the worth of your child by whether the team won or lost a competition. Teach your child that honest effort is as important as victory so that the result to each game is accepted without undue disappointment.

20.38. **Be positive and encouraging to your child. Turn defeat into victory by helping your child work towards skill improvement and good sportsmanship, never yell at your child for making a mistake.**

20.39. Remember that children learn best by example. Applaud good plays by your team and by members of the opposing team.

20.40. **Do not publicly question an on-ice official's judgment and never their honesty.**

20.41. Support all efforts to remove verbal and physical abuse from children's sporting activities.

20.42. Recognize the value and importance of volunteer coaches. They give of their time and resources to provide recreational activities for your child.

20.43. Do not discuss other team players as to their ability or aptitude in front of your own child.

20.44. Should you have concerns regarding your child, be considerate of the coach and pick an appropriate time for discussion on the matter. Immediately after a game is generally not the right time. Refer to Section 20.83 to 20.87 below for the proper procedure.



Policy and Information Manual

Player's Code of Conduct

20.23. Play for the fun of it, not just to please your parents or the coach.

20.24. **Respect your coach, your teammates, and your opponents.**

20.25. Play by the rules.

20.26. Never argue w/ on-ice official's decision. Let your team captain/coach ask any necessary ?s.

20.27. **Control your temper. No mouthing off, breaking sticks, or throwing equipment.**

20.28. Work equally hard for yourself & your team. Your team's performance will benefit & so will you.

20.29. Be a good sport. Cheer all good plays, whether your team or your opponents.

20.30. **Treat all players as you would like to be treated. Do not interfere with, bully, or take unfair advantage of any player.**

20.31. Remember that the goals of the game are to have fun, improve your skills, and feel good. Don't be a show-off or always try to get the most points or penalties.

20.32. Cooperate w/ your coach, teammates, & opponents, for w/out them you don't have a game.



Policy and Information Manual

Spectator's Code of Conduct

20.66. It is the Association's policy to **require parents/spectators to maintain a sportsmanlike & SUPPORTIVE atmosphere** before, during, and after all BMHA events.

20.67. **On-ice officials will stop the game** when parents/spectators display inappropriate and disruptive behaviour and interfere with the other spectators or the game.

20.68. The on-ice officials will identify violators to the coaches **for the purpose of removing parents/spectators** from the game area. Once these individuals are removed, play will resume.

20.69. Lost time will not be replaced and violators may be subject to further disciplinary action by the home association, PCAHA, or BC Hockey.

20.70. This inappropriate and disruptive behaviour includes, by is not limited to:

20.70.1. Use of **obscene or vulgar language** in a boisterous manner to anyone at any time;

20.70.2. **Taunting** players, coaches, on-ice officials, or other spectators by means of "baiting" ridiculing or threatening physical violence or actual physical violence;

20.70.3. **Throwing of any object** in the spectator's viewing area, players' bench, penalty box, or on the ice surface, directed in any manner as to create a safety hazard.

20.71. At no time are spectators allowed to have any direct contact with the on-ice game officials, either before, during, or after the game.

20.72. The head coach of the team is required to file a letter of incident within seven days to the BMHA President. The Disciplinary Committee will then review the letter and make its recommendations.





Policy and Information Manual

14.11.1. BMHA requires the “Rule of Two or Two-Deep Method” at all times.

14.11.2. When any and all players under 19 years of age are in the team’s dressing room before, during, and after a game or practice, **a minimum of two (2) adults (either team officials or parents/guardians with Respect in Sport certification) shall be present in the dressing room or immediately outside the dressing room with the door ajar.**

14.11.3. Cell phones or recording devices of any kind are not permitted in the dressing room.

14.11.4. **Players are not to be left unsupervised at any time.**



Policy and Information Manual

Dressing Room Policy (to be updated, pending BC Hockey Clarification – Sept 2023)

14.7. BMHA is proud to have and promote a program where female and male players have an opportunity to participate together. It is the belief of the Association that the co-mingling of both genders in the dressing room is easily handled through the use of common sense and a respect for individual modesty.

14.8. To assist in this situation, Hockey Canada recommends the following dressing policy for teams with both male and female players.

14.9. U5 to U11 Divisions

14.9.1. **All players should wear no less than athletic gym shorts & t-shirts at all times in dressing room.**

14.9.2. If it is not possible to wear gym shorts and a t-shirt, other dressing options should be sought.

14.10. U13 to U21 Divisions

14.10.1. Females participating on integrated teams will dress in a separate dressing room. If no separate dressing room is available, the Hockey Canada and BC Hockey policies state that the majority gender will dress and undress FIRST in the team dressing room, followed by the minority gender.

14.10.2. The male players of such teams will be ready ten (10) to fifteen (15) minutes prior to game time to allow the female players to enter the dressing room for pre-game activities.

14.10.3. Female players will be allowed in the dressing room after the game for post-game discussion. Female players will then proceed to their dressing room to change and male players will change after the female players have left.

14.10.4. If there is no separate female dressing room, the male players will undress first as per Hockey Canada and BC Hockey policies. When the male players have finished dressing and have left the dressing room, the female players will be allowed in the dressing room to change.

14.10.5. Parents and guardians of the female players should not leave them unsupervised in the dressing room.



Policy and Information Manual

Alcohol, Drug, and Tobacco Policy (**Vaping)

20.76. Alcohol, drugs, and tobacco (cigarettes, cigars, chewing tobacco, or vaporizers) have no place in youth sports.

20.77. The Association is committed to providing all of our players with an alcohol, drug, and tobacco free environment.

20.78. The Association's Alcohol, Drug, and Tobacco Policy will be strictly enforced.

20.79. Players

20.79.1. Any player suspected of being under the influence of alcohol and/or drugs, is in the possession of alcohol and/or drugs, is attempting to distribute alcohol and/or drugs, will be suspended indefinitely pending a hearing with Disciplinary Committee.

20.79.2. This will include documented off-ice behaviour related to hockey.

20.80. On-Ice Officials

20.80.1. Any on-ice official suspected of being under the influence of alcohol and/or drugs, is in the possession of alcohol and/or drugs, is attempting to distribute alcohol and/or drugs, will be suspended indefinitely pending a hearing with Disciplinary Committee.

20.80.2. This will include documented off-ice behaviour related to hockey.

20.81. Team Officials

20.81.1. Team Officials are expected to conduct themselves in a professional manner at all times. In order to lead by example and to set the highest standards, any alcohol consumption by Team Officials should be limited to adult establishments.

20.81.2. Under no circumstances should a Team Official interact with the team or a player if under the influence of alcohol or drugs.

20.81.3. Any Team Official suspected of being under the influence of alcohol and/or drugs, to be in the possession of alcohol and/or drugs, or attempting to distribute alcohol and/or drugs will be suspended indefinitely pending a hearing with the Disciplinary Committee. This includes documented off-ice behaviour related to hockey.

20.81.4. Additionally, Team Officials should not engage in any alcohol consumption around the players, including at hotels during tournament travel.

20.82. Parents

20.82.1. The Association expects all parents to observe the high standards set forth in the Parent's Code of Conduct at the rink, hotels, and any other BMHA event.

20.82.2. Consuming alcohol in or around the rink or entering a building in an intoxicated state will not be tolerated.

20.82.3. Violation of this policy will result in disciplinary action and potential serious consequences.



Policy and Information Manual

“24-Hour Rule”

20.83. If you have any issues as a parent with coaching (other players or other parents) , we mandate that you respect the “24-HourRule”.**

20.84. This requires that if you have any issue or concern with any coaching decision, you wait a minimum of twenty-four (24) hours before contacting the coach to voice your concern.

20.85. If you feel you have not received a fair resolution from the coach, you may make your concern known to the Division Manager.

20.86. If you do not respect the 24-Hour Rule, we may consider it bullying behaviour. The Association has a zero-tolerance against bullying.

20.87. The following situations will be dealt with by suspension of parents or players:

- 20.87.1. Not respecting the 24-Hour Rule;
- 20.87.2. Interfering with the team during practices or games;
- 20.87.3. Confronting/yelling at coaching staff during practices, games, or any other team related activities;
- 20.87.4. Making threats towards coaching staff; and
- 20.87.5. Damages to property belonging to coaching staff, the City of Burnaby, the municipality or company that owns the arena/facility which has been damaged, and/or other BMHA members.

Grievance Communication Policy

20.88. The Association acknowledges that disputes will arise from time to time amongst those involved in the Association given the competitive nature of the game of hockey.

20.89. It is important to the Association that all such complaints are dealt with in a manner that is fair to all involved.

20.90. The Association strongly encourages parties to a dispute, where appropriate, to seek resolution through direct discussions or voluntary mediation using common sense before resorting to the formal complaint and discipline procedures set out in Section 14 of the BMHA By-Laws.

20.91. The purpose of this policy is to provide a positive and productive forum for parents/guardians to express a grievance without inhibiting a coach from fulfilling his/her coaching responsibilities.

20.92. Parents/guardians wishing to meet with a coach to discuss a grievance must observe the following guidelines:

- 20.92.1. Parents/guardians will not approach coaches immediately after a game to discuss a grievance;
 - 20.92.2. To prevent further escalation and poor communication, parents must observe the “24-Hour Rule” cooling off period; and
 - 20.92.3. Individuals in violation of this may be brought the Discipline Committee.
- 20.93. Any formal complaint against any member, team, player, team official, referee, or director must be reported in writing to the BMHA President within seven (7) days from the date on which the complaint arose.



Policy and Information Manual

Criminal Record Check / Police Information Check Policy

- 13.23. The Association will only accept the results of the following:
 - 13.23.1. Police Information Check with Vulnerable Sector search obtained from a Burnaby RCMP Detachment/Community Police Office; or
 - 13.23.2. Criminal Records Review Program (CRRP) with Vulnerable Sector search initiated online (together, referred to as "CRC").
- 13.24. All outside instructors and company employees who interact with BMHA players must provide a current CRC prior to any interaction with BMHA players.
- 13.25. Where applicable, registration with BC Hockey as an "Associate Member" may be required. Please refer to the BC Hockey Website at (<https://www.bchockey.net/AdminAppForms/Associate%20Membership%20Application%202018-08-13.pdf>)
- 13.26. All BMHA volunteers, whether rostered or non-rostered, who interact with players must complete and submit a CRC.
- 13.27. See Appendix A for required certifications.





BMHA Constitution & Bylaws

PART 14 - COMPLAINTS, DISCIPLINE AND APPEALS

- 14.1 Complaints
 - Given the competitive nature of the game of hockey, the expectations of its participants and the individuality of the Players, volunteers and Members of the Association, the Association acknowledges that disputes will arise from time to time amongst those involved with the Association. It is important to the Association that all such complaints are dealt with in a manner that is fair to all involved.
 - The Association strongly encourages the parties to disputes, where appropriate, to seek resolution through direct discussions or voluntary mediation and the exercise of common sense before resorting to the formal complaint and discipline procedures set out in the Bylaws.
 - Any formal complaint against any Member, Team, Player, team official, referee or Director must be reported in writing to the President within seven (7) days from the date on which the complaint arose.
- 14.2 Person entitled to respond to a complaint
 - Upon receipt of any complaint pursuant to section 14.1, the President, or designate appointed by the President, will, as soon as is reasonably practical, contact the Person who is the subject of the complaint (the "Alleged Offender") to advise him or her of the complaint and to allow the Alleged Offender to respond to any issues raised in the complaint, either in writing or in person.
 - The President, or designate appointed by the President, may also undertake a further investigation of the circumstances of the complaint to obtain further information about the issues raised in the complaint.
- 14.3 President to provide report to the Executive If a complaint cannot be resolved informally by the President with the complainant and the alleged offender, the President will bring the complaint forward for review at the next scheduled meeting of the Executive. If the complaint raises issues that are, in the President's view, time sensitive and/or cannot wait to be addressed at the next scheduled Executive meeting, the President has the discretion to immediately refer the complaint to the discipline committee.





BC Hockey Website

<https://www.bchockey.net>



Players

Parents

Coaches

Officials

Member Info

Team BC

BCEHL

About Us

Search

PIONEERING CHANGE

On this National Day for Truth and Reconciliation we highlight Katy Thorne, a High Performance official and Assistant RIC with Kamloops MHA, who is on a mission to increase opportunities for girls and women in hockey and grow Indigenous participation.

[READ MORE](#)

[SEE MORE NEWS](#)





<https://www.bchockey.net/applications/special-event-sanction>

Risk Management - Special Events

- The purpose of sanctioning a special event is to extend Hockey Canada Insurance Program coverage such as Major Medical / Dental Coverage to activities that do not fall under regular hockey programming.
- Special Event Sanctions are for usage of events such as dryland training, fundraisers, and other activities outside of regular hockey programming. Not all activities are eligible for coverage. Please see the [Special Event Sanction Guidelines](#) on our website for additional information regarding possible coverage eligibility of special events.
- **NOTE: Only Associations that have applied for the current year's Membership will appear on the dropdown list and may apply for a special event sanction. You may apply for Membership [HERE](#).**
- **Requesting Coverage for a Special Event:**
 - To request coverage for such events, a Special Event Sanction Request Form should be submitted to the BC Hockey office **at least 7-10 business days** prior to the start of the planned event.
 - A separate Special Event Sanction Request Form should be submitted for each different activity. However, if the same activity will occur multiple times, such as dryland training, one request can be submitted for all the dates that activity will occur.
 - For dates, it is acceptable to use a span or list of dates.
 - Please include a detailed description. Listing a generic description such as “dryland training” is insufficient and the form will be returned with a request to expand on the activities.
 - All Sanction Requests will be returned regardless of whether they are approved or denied. Processed Sanction Requests will be returned via email to the MHA Special Event contact.





<https://www.bchockey.net/Content.aspx?id=289>

Member Info

Regulations / Policy

- News ▾
- Tournaments ▾
- Safety/Maltreatment ▾
- Regulations ▴**
- BC Hockey
- Hockey Canada
- Championships ▾
- Applications ▾
- HCR
- Annual Congress ▾
- What are NSLs? ▾

BC Hockey



BC Hockey Handbook

[Click Here](#)



BC Hockey Policy Manual

[Click Here](#)



Minimum Suspension
Guidelines - Minor/Female -
2023-24

[Click Here](#)



MHA Administration Guide

[Click Here](#)



Terms of Reference

[Click Here](#)

Hockey Canada





<https://www.bchockey.net/member-info/news#memos-bulletins>

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2023 - 013 2023-24 Minimum Suspension Guidelines - Minor/Female

2023 - 012 2023-24 Championship Host Sites

2023 - 011 2023 BC Hockey Board of Directors

2023 - 010 Disposition of Resolutions - 2023 Annual General Meeting

2023 - 009 2023-24 Championship Host Sites

2023 - 008 2023 BC Hockey Annual General Meeting Materials

2023 - 007 Final List of Candidates for the 2023 BC Hockey Board of Directors

2023 - 006 BC Hockey Membership Application - 2023-24 Junior Teams and Leagues

2023 - 005 BC Hockey Membership Application - 2023-24 Hockey Canada Accredited Schools

2023 - 004 BC Hockey Membership Application - 2023-24 Minor Hockey Associations and Senior Teams





<https://www.bchockey.net/member-info/safety-maltreatment#links-to-all-programs>

Safety/Maltreatment

[Independent Safe Sport Complaint Process](#)

[Understanding Rule 11 - Maltreatment](#)

[ED&I](#)

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Hockey Canada Safety Assets

[Safety Requires Teamwork](#)

[Emergency Action Protocol - On-Ice Officials](#)

[Emergency Action Protocol Wallet Card](#)

[Hockey Canada Safety Program \(HCSP\) Code of Ethics](#)

[Hockey Canada Concussion Policy](#)

[Emergency Action Protocol - Officials](#)

[Emergency Action Protocol Organizational Chart](#)

[Player Injury Log](#)

[Arena Checklist](#)

[Emergency Action Protocol - Bench Staff/Managers](#)

[Hockey Canada Injury Report](#)

Additional Safety Assets

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[Special Events/Sanctioning Guidelines](#)

[Concussion Awareness Training Tool](#)

[BC Universal Code of Conduct](#)

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[Respect in Sport - FAQ](#)





Pacific Coast Amateur Hockey Association

Play hard, play fair, have fun!

Home	PCAHA Member Associations	PCAHA Executive	About PCAHA	Contact Us
PCAHA Info	Safety and Risk Management			Leagues
Action Calendar	Information and Links			Juvenile A / C
Bulletins and Memos	Hockey Canada bans bodychecking for peewee players across the country			Midget A
Clinics & Seminars	<ul style="list-style-type: none">Hockey Canada Safety Program - Informational Programs			Bantam A
Rule Book	Concussion Card Checklist			PeeWee A
Safety & Risk Management	<ul style="list-style-type: none">Canadian Sport for Life - Making Sport More Effective			Atom A
Tournament Information and Forms	<ul style="list-style-type: none">We can do this better.....it shouldn't just be about winning games! It should be about fun and friends and getting better.....			Fraser Valley East
Forms	<ul style="list-style-type: none">Body Checking - Position Statement of the Canadian Pediatric Society			Fraser Valley North
Arena Maps	<ul style="list-style-type: none">PCAHA Bodychecking Issues			Fraser Valley West
Playing The Games	Committee Report and Proposed Resolutions (November 30, 2011)			Lion's Gate League
Standings-Schedules	Awareness and education advised on youth bodychecking in hockey			President's League
PCAHA Cross Ice Guidelines	<ul style="list-style-type: none">Bodychecking and injuries in youth hockey			Female League
Referee Information	<ul style="list-style-type: none">Body Checking in Youth Hockey			Coach/Manager Info Package Atom - Juvenile
More Than A Game	<ul style="list-style-type: none">Think First Injury Study			Coach/Manager Info Package Initiation & Novice (Female)
Scholarship Info & Tournaments	<ul style="list-style-type: none">Canadian Medical Association - Head Injury in Sports			Coach/Manager Info Package Initiation & Novice (Coed)
AGM Awards	<ul style="list-style-type: none">Body Checking / Body Contact Resources			
Scholarship and Bursary Awards Winners	<ul style="list-style-type: none">Body Contact Video examples			
Archives				
Declaration Badge Erase Bullying in Sport				
Links	All BC Hockey Clinics are now online at the BC Hockey web site			
	BC Hockey Clinic Listings			
	HCOP Referee Clinics			
	HCSP Safety Program Clinics			
	Speak Out/Respect in Sports Program Clinics			
	BC Hockey Checking Clinics			



Vancouver Canucks
Our Corporate and
Scholarship Program
Partner

https://pcaha.ca/safety_risk/index.php

[https://pcaha.ca/PCAHA Hockey CS4L
Presentation April 2013.pdf](https://pcaha.ca/PCAHA_Hockey_CS4L_Presentation_April_2013.pdf)





Agenda

1. Introduction
2. HCSP Role and Responsibilities
3. HCSP Resources
4. Policy Resources
- 5. Questions & Answers**



Thank you for volunteering for the kids and keeping them safe!

Douglas, VP of Risk – vp-risk@burnabyminor.com

We are here to support you.

Please contact us if you have any questions

