



FOUNDED 1964

BMHA Coaches Meeting

Saturday October 2nd

Delivered using Zoom





Agenda

- Welcome & Introductions
- Covid Protocols
- Parent Meeting Requirements
- Risk Management
- Message from our RIC
- Ice Scheduling
- Communications & Marketing
- Jerseys & Equipment
- Team Snap & Rostering
- Coaching & Development



Welcome & Introductions

Cheryl Reesor, President - Risk Manager

Wendy Godfrey 1st Vice President - Rep

David Jacobucci, 2nd VP - U9 and under

Keith Renfrey, 3rd VP - U11 & 13

Jon Tagulao, Head Coach

Rob Pritchard, Treasurer

Andrew Spence 1st Director - U18 & U21

Katie Larson 2nd Director - Female

Joe Rocchetta 3rd Director - U15

David Jacobucci, Registrar

registrar@burnabyminor.com

Ken Guthrie & Travis Deaust, Development Team

development@burnabyminor.com

Angela Sam, Ice Allocator

ice@burnabyminor.com

Rebecca Chau Communications & Marketing

communication@burnabyminor.com

Cathy Nielsen equipment@burnabyminor.com

John Petrak Goalie Gear japetrak@yahoo.ca

Larry Hayes, Executive Administrator

admin@burnabyminor.com



Covid Protocols

Will change as required. Communicated via TS and website

Field of Play (ice and benches)

- Masks highly recommended especially at younger age groups where players not eligible for vaccinations
- Appropriate gear fitted properly
- Always be mindful of players
- Required to Have an Emergency Action Plan

Off of Field of Play

- Suggest players cool down before leaving ice surface because...
- Masks required as soon as return to changeroom
- Masks required everywhere in facility except for field of play



Parent Meeting Requirements

BC Hockey requires that all Minor Hockey Associations, host a Parent Meeting prior to November 15 annually and must contain...

- Review of key MHA Policies and Procedures i.e., Locker Room, Team Selection, Ice Times
- Review of the Association complaint process / policy
- Code of Conduct expectations
- Sportsmanship Starts in the Stands
- Each Team must advise DM of
 - Date of Parent Meeting
 - Number of parents attended
 - Team details ie U11 C2, WC U15A1

Failure to comply with this requirement will result in the cancellation of BC Hockey sanctioning for events hosted or operated by the Minor Hockey Association.

NOTE: Unsanctioned events are not eligible for coverage under the Hockey Canada Insurance



Parent Meeting Requirements explained

Sportsmanship Starts in the Stands Reporting

STEP 1 - (PARENTS) Watch the [Parent Presentation](#) (Video)

STEP 2 - (PARENTS) Sign the [Parent Code of Conduct and Fair Play Code Form](#)
(deadline November 15, 2020)

STEP 3 - Each TM send email with details below by November 14th

STEP 4 - Each DM to summarize and submit to Risk Manager November 15th

Division Name	U11 C	
Team Name	Date of parent Meeting	# of parents in attendance
C1		
C2		
C3		
C4		
C5		



Risk Management

Team Officials

- Be present
- Rule of Two
- Ensure certifications are as required – Check your Hockey Canada Profile
- Wear proper gear on ice
- Ensure only rostered officials are on the ice / bench
- HCSP volunteer meeting



SUMMARY - TEAM OFFICIAL QUALIFICATIONS - 2021-2022

TEAM TYPE	HEAD COACH	ASSISTANT COACH	SAFETY PERSON	MANAGER
HC-Carded Teams (all "A" teams in U13 and above) (incl. all HC-carded Female teams)	Coaching Level - Development 1 Checking Qualification - Yes (U13, U15) Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Development 1 Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
U11 "A" Teams (PCAHA-carded)	Coaching Level - Coach 2 - Coach Level Checking Qualification - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 2 - Coach Level Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
"C" and non-HC-carded Female Teams, U11 and above (PCAHA-rostered)	Coaching Level - Coach 2 - Coach Level Checking Qualification - Yes (U11 to U15) Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 2 - Coach Level Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
U6, U7, U8, and U9 Female U7 and U9 (PCAHA-rostered)	Coaching Level - Coach 1 - Intro to Coach Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 1 - Intro to Coach Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes

Note 1: BC Hockey requires that each team designate a Head Coach.

Note 2: Each team must have at least one qualified Team Safety Person registered. Failure to have a qualified Team Safety Person registered with the team on or before **December 1st** will result in the team being ineligible for playoffs. Where there are no playoffs (U9 and below), fines or other disciplinary action will result.

Note 3: All team officials must submit a current Criminal Record Check (CRC) and Vulnerable Sector (VS) check prior to participation.

Note 4: Development 1 Coaches must complete maintenance modules (professional development) to retain certification.

Note 5: Coaches who acquired Coach 2 - Coach Level in 2016-2017 or prior are also qualified at Coach 1 - Intro to Coach Level.

Note 6: Beginning in 2020-2021 the Coach 2 - Coach Level clinic includes the Checking Qualification module.

Note 7: On-ice helpers rostered in HCR are not Team Officials and may not participate in games in any capacity.



Risk Management

Travel / Team Event Insurance

- BC Hockey / PCAHA rules
- When in doubt, ask!

Tournaments

- President / PCAHA / BC Hockey approval required
- Forms available on PCAHA website
- Require official HCR from Registrar



Association Policies & Processes

Escalation Process

- Parent → Team Manager → Coach → DM → Executive
- 24-Hour Rule

Discipline

- BMHA Policy 20.101
- Coach can suspend player for up to 2 games (U11 and up)
- Suspensions more than 2 games must be approved by Executive

Other Resources

- BC Hockey
<http://www.bchockey.net/RiskManagement/riskmanagement.aspx>
- PCAHA (Risk Management Forms)
<http://www.pcaha.ca/forms/index.php>



Game Officials

Remember

- You are the adult
- You are responsible for the team – players and parents
- You represent your team, BMHA, and the City of Burnaby
- The children are watching you...



Message from our Referee In Chief

As Referee in Chief, I would like send all Team Officials and parents a friendly reminder to treat game officials with the utmost respect.

Referees are an integral part of the game. As the saying goes... "No referees, no games."
Young, minor hockey referees need support and encouragement from everyone.
Abusive behaviour towards any official will not be tolerated.

The majority of minor hockey officials are young and inexperienced.
They are eager to learn and eager to develop and need to be looked at no differently than any player.
Whenever a game is finished, players usually hear " good job", "good game", "nice game"... despite whatever the outcome of the game was.
Officials should hear the same encouraging comments.

Excited, nervous and unsure but proud and brave, they muster enough courage to put on that striped jersey and they put themselves out there. They are exposed to both teams, players, coaches, and parents. You do not realize how intimidating it can be unless you put yourself in their position.

So do me a favour, be on their side for a while.

Thanks,

Referee In Chief,
Dennis Sato



Ice Scheduling

Schedule Changes

- Return unusable ice ASAP
- Alternative ice provided for conflict games
- Contact Angela
- Check the “**No Ice Schedule**” on the BMHA website

Ice Deposit

- 3 weeks required for ice returns
 - 1 week to offer to other BMHA teams' with 'Post as Free Ice Available
 - can return ice to City at 2 weeks from date of ice ie return Fri ice, need to return by 2 Thursdays prior to the Fri ice return
 - Let Angela know ASAP



Communications & Marketing

- BMHA association-wide emails – Team Snap
- Stix 'N Pux
- Sponsorships
- BMHA Authorized Suppliers
- Managers Meeting
- Volunteer Opportunities



Jerseys & Equipment

- Equipment Dos and Don'ts
- Socks
- First Aid Kits
- Game Pucks
- Pinnies
- Apparel
- *Goalie equipment*



Hockey Canada Registration Number

Also known as:

HCR#

Hockey Canada Identification Number

HCID

If possible, please have the player's HCID included in any player inquiries. The hockey world revolves around this detail.



Coaching & Development

Player & Coach Development

- Led by Player & Coach Development Team
 - Ken Guthrie & Travis Deaust
 - Various development sessions throughout the year
 - What you can expect
- Coming soon
 - Resources / tools on BMHA website for coaches
 - Practice plans
 - Development goals
- External Guest Instructors (i.e. dryland, goalie, development, etc.)
 - Must be sanctioned by BC Hockey (insurance void if not)
 - Approved by BMHA Executive



Coaching & Development

Coach Certifications

- Types of certification
(<https://www.bchockey.net/Content.aspx?id=284>)
 - Pay attention to requirements / qualifications
 - Specifically Coach 2 eligibility to coach below U11 (only those certified prior to 2017-2018 season)
 - Coach 1 & 2 Streams – prerequisite HU-Online 1/2
- Coach Clinics
(<https://www.bchockey.net/Content.aspx?id=284>)
 - Sign up for clinics with Hockey Canada eHockey Profile
 - Sign up early when clinics have availability
 - No guarantee the BMHA will be able to host clinics
- Clinic Reimbursements Process
(<http://www.burnabyminor.com/team-official-certifications/>)



Coaching & Development

- Clinic Reimbursements Process
(<http://www.burnabymenor.com/team-official-certifications/>)
- Equipment and Apparel
 - CSA certified helmet
 - Tracksuits, no jeans, **no logos other than BMHA**
 - Pucks are supplied



FOUNDED 1964



**Thank you for all your
time with the kids!**