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BMHA

Coaches Meeting

Thursday Sep 17 2020

Delivered using Zoom





Agenda

- Welcome & Introductions
- Coaching & Development
- Ice Scheduling
- Communications
- Team Jerseys & Equipment
- Risk Management



Welcome & Introductions

Lucas Matsuda, President

president@burnabyminor.com

Joe Wansik, Head Coach

headcoach@burnabyminor.com

David Jacobucci, 1st VP & Registrar

registrar@burnabyminor.com

Angela Sam, Ice Allocator

ice@burnabyminor.com

**Cheryl Reesor, 2nd VP, Risk &
"Covid Communication Manager"**

riskmanager@burnabyminor.com

**Larry Hayes, Executive
Administrator**

admin@burnabyminor.com



Coaching & Development

Player & Coach Development

- Led by Player & Coach Development Team
 - Ken Guthrie, Ben Van Lare, Travis Deaust
 - Various development sessions throughout the year
- Coming soon
 - Resources / tools on BMHA website for coaches
 - Practice plans
 - Development goals
- External Guest Instructors (i.e. dryland, goalie, development, etc.)
 - Must be sanctioned by BC Hockey (insurance void if not)
 - Approved by BMHA Executive



Coaching & Development

Coach Certifications

- Types of certification
(<https://www.bchockey.net/Content.aspx?id=284>)
 - Pay attention to requirements / qualifications
 - Specifically Coach 2 eligibility to coach below Atom (only those certified prior to 2017-2018 season)
 - Coach 1 & 2 Streams – prerequisite HU-Online1/2
- Coach Clinics
(<https://www.bchockey.net/Content.aspx?id=284>)
 - Sign up for clinics with Hockey Canada eHockey Profile
 - Sign up early when clinics have availability
 - No guarantee the BMHA will be able to host clinics
- Clinic Reimbursements Process
(<http://www.burnabymh.com/team-official-certifications/>)



Coaching & Development

- Clinic Reimbursements Process
(<http://www.burnabyminor.com/team-official-certifications/>)
- Equipment and Apparel
 - CSA certified helmet
 - Tracksuits, no jeans
 - Pucks are supplied



Ice Scheduling

Schedule Changes

- Try to resolve with other team
- Return unusable ice
- Alternative ice provided for conflict games
- Contact Angela
- Check the “**No Ice Schedule**” on the BMHA website

Ice Deposit

- 3 weeks required for ice returns
 - 1 week to offer to other BMHA teams
 - 2 weeks required by City
- Let Angela know ASAP
- Post free ice available



Communications & Marketing

- BMHA association-wide emails – Team Snap
- Stix 'N Pux
- Sponsorships
- BMHA Authorized Suppliers
- Managers Meeting
- Volunteer Opportunities



Jerseys & Equipment

- Equipment Dos and Don'ts
- Socks
- First Aid Kits
- Game Pucks
- Pinnies
- Apparel
- *Goalie equipment*



Risk Management

On Ice

- End gates behind goalie net
- 2m Physical Distancing (on and off ice)
- Appropriate gear fitted properly
- Always be mindful of players
- Have an Emergency Action Plan

Dressing Room Protocol.... eventually

- Lobby area for skate tying
- Once we have access: Set expectation early for parents and players
- Rule of Two– ALWAYS (First Aid Room too)
- No horseplay / cell phones
- Integrated / segregated



Return to Sport Activity Chart

Phase 1

Phase 2

Phase 3

Phase 4

	Strictest Controls Prior to May 19, 2020	Transition Measures Approx. May 19th to Sept	Progressively Loosen Future date TBC	New Normal Future date TBC
Restrictions in Place	<ul style="list-style-type: none"> Maintain Physical Distance (2m) No non-essential travel 	<ul style="list-style-type: none"> Maintain Physical Distance (2m) No non-essential travel No group gatherings over 50 people 	Refer to PHO and local health authorities	Refer to PHO and local health authorities
Enhanced Protocols	Increased hand hygiene	<ul style="list-style-type: none"> Increased hand hygiene Symptom Screening in place 	Increased hand hygiene	Increased hand hygiene
Facility	<ul style="list-style-type: none"> Outdoor or within home Facilities and playgrounds closed 	<ul style="list-style-type: none"> Outdoor is safest Indoor facilities slowly re-opening 	Outdoor/Indoor	Outdoor/Indoor
Participants	Individual activities	<ul style="list-style-type: none"> Small Groups No or limited spectators 	<ul style="list-style-type: none"> Groups sizes may increase Limited spectators 	<ul style="list-style-type: none"> Large groups allowed No restrictions on spectators
Non-contact Activities	<ul style="list-style-type: none"> Low risk outdoor activities can occur (biking, running, etc). Virtual activities 	<ul style="list-style-type: none"> Fundamental movement skills Modified training activities, drills 	Expansion of training activities	No restrictions on activity type
Contact Activities	Should not occur	<ul style="list-style-type: none"> Should not occur Contact sports should look for non-contact alternatives to training 	Introduction to pair or small group contact skills	No restrictions on activity type
Competition*	Should not occur	In club play or modified games may slowly be introduced	Interclub or regional game play may be considered	Provincial competitions and larger scale events may return
Equipment	No shared equipment	<ul style="list-style-type: none"> Minimal shared equipment Disinfect any shared equipment before, during and after use 	<ul style="list-style-type: none"> Some shared equipment Enhanced cleaning protocols in place 	Shared equipment



Ice Time Procedures

- HCSP and Covid Volunteers to greet players outside rink entrance
- View Team Snap Health Check Green Screen on parent or players device. View either the Volunteers Team Snap cleared health check or accept a completed and clear hard copy health check questionnaire form (retain).
- Record Player and Volunteer Names on Contact Tracing Sheet along with cell # to call should player need to be taken home (can create an electronic copy for faster rink entry)
- Covid Volunteer escorts small groupings of players into rinks to far end of seating area while maintaining physical distancing
- Players are to access the ice using the rink end gates, according to signage and at the direction of the Covid Volunteers.
- Players are to place their personally labelled water bottles on top of the bench boards 2 meters apart.
- While players are “active” they are to remain 2-5 square meters apart from others on the ice.
- When lining up to take turns for drills, players are to stand 2 meters apart.
- Coaches are to adapt drills and timing of player participation, so that 2-5 square meters of physical distancing is maintained between all individuals on the ice.
- Coaches and Covid volunteers are to alert individuals on the ice if they are not adhering to physical distance.
- Parents or guardians may be called into the rink to collect their player and the participant may be asked to leave the ice surface and arena if physical distancing is not maintained.
- Players are to leave the ice surface immediately at the end of the ice time.
- A coach or volunteer must close and properly secure the end gates at the start of practice and again at the end of practice. An improperly secured end gate could cause injury or Zamboni damage.
- The Covid Bench volunteer is to wipe down and disinfect the bench and bench area (including high touch surfaces) immediately after all individuals have left the ice and bench area, using the supplies provided by the City of Burnaby.
- Players may remove their skates but are not to undress in the skate tying area.
- Players, volunteers and coaches are to vacate the premises within 15 minutes of the ice time ending.
- HCSP is to give an “all clear” signal to next ice user group so they may begin entry.
- If any individual appears to be or becomes ill during the ice time, follow the illness protocols on page indicated in table of contents.
- Upload Contact Tracing Sheet to BMHA Google Drive folder by date for your team



Certification

[BC Hockey Risk Management Resources](#)

e-Hockey: Planning a Safe Return to Hockey

HCSP: Hockey Canada Safety Program

Criminal Record Check

Respect In Sport

CATT

BMHA will reimburse costs upon completion – Email Larry Hayes
 admin@burnabyminor.com



SUMMARY - TEAM OFFICIAL QUALIFICATIONS - 2018-2019

TEAM TYPE	HEAD COACH	ASSISTANT COACH	SAFETY PERSON	MANAGER
HC-Carded Teams (all "A" teams in PeeWee and above; incl. all HC-carded Female teams)	Coaching Level - Development 1 Checking Qualification - Yes (PeeWee, Bantam) Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Development 1 Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
Atom "A" Teams (PCAHA-carded)	Coaching Level - Coach 2 - Coach Level Checking Qualification - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 2 - Coach Level Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
"C" and non-HC-carded Female Teams, Atom and above (PCAHA-rostered)	Coaching Level - Coach 2 - Coach Level Checking Qualification - Yes (Atom to Bantam) Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 2 - Coach Level Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes
Initiation and Novice Female Initiation & Novice (PCAHA-rostered)	Coaching Level - Coach 1 - Intro to Coach Respect in Sport - Yes CATT - Yes CRC - Yes	Coaching Level - Coach 1 - Intro to Coach Respect in Sport - Yes CATT - Yes CRC - Yes	Safety Program - Yes Respect in Sport - Yes CATT - Yes CRC - Yes	Respect in Sport - Yes CATT - Yes CRC - Yes

Note 1: BC Hockey requires that each team designate a Head Coach.

Note 2: Each team must have at least one qualified Team Safety Person registered. Failure to have a qualified Team Safety Person registered with the team on or before **December 1st** will result in the team being ineligible for playoffs. Where there are no playoffs (Initiation/Novice), fines or other disciplinary action will result.

Note 3: All team officials must submit a current Criminal Record Check (CPC) and Vulnerable Persons Check (VPC) prior to participation.

Note 4: Coaches who acquired Coach 2 - Coach Level in 2016-2017 or prior are also qualified at Coach 1 - Intro to Coach Level.

Note 5: On-ice helpers rostered in HCR are not Team Officials and may not participate in games in any capacity.





Risk Management

Team Officials

- Be present
- Ensure certifications are updated as required
- Wear proper gear on ice
- Ensure only rostered officials are on the ice / bench
- Come prepared
- Parent Meeting Requirements
- HCSP volunteer meeting



Parent Meeting Policy

BC Hockey requires that all Minor Hockey Associations, host a Parent Meeting prior to November 15 annually. Such a meeting shall cover a minimum of the following:

- Review of key MHA Policies and Procedures i.e., Locker Room Policy, Team Selection, Ice Times
- Review of the Association complaint process / policy
- Code of Conduct expectations

Association must file a report summary of such a meeting by December 1 annually. Failure to comply with this requirement will result in the cancellation of BC Hockey sanctioning for events hosted or operated by the Minor Hockey Association.

NOTE:

- Unsanctioned events are not eligible for coverage under the Hockey Canada Insurance Program.
- A Parent Meeting template agenda and presentation is found on the BC Hockey Website.

***Each MHA will be sent the above policy with a form that collects the below information)

Form Information:

MHA NAME:

DATE OF PARENT MEETING:

NUMBER OF PARENTS ATTENDED

NOVICE ___ ATOM ___ PEEWEE ___ BANTAM AND ABOVE ___

OUTLINE OF THE AGENDA

GENERAL COMMENTS





Risk Management

Travel / Team Event Insurance

- BC Hockey / PCAHA rules
- When in doubt, ask!

Tournaments

- President / PCAHA / BC Hockey approval required
- Forms available on PCAHA website
- Require official HCR from Registrar



Risk Management

Escalation Process

- Parent → Team Manager → Coach → DM → Executive
- 24-Hour Rule

Discipline

- BMHA Policy 20.101
- Coach can suspend player for up to 2 games (Atom and up)
- Suspensions more than 2 games must be approved by Executive

Other Resources

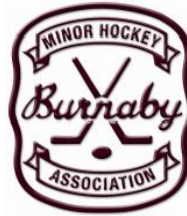
- BC Hockey
<http://www.bchockey.net/RiskManagement/riskmanagement.aspx>
- PCAHA (Risk Management Forms)
<http://www.pcaha.ca/forms/index.php>



Game Officials

Remember

- You are the adult (in most cases)
- You are responsible for the team – players and parents
- You represent your team, BMHA, and the City of Burnaby
- The children are watching you...



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Thank you for your time!