



## Ice Conflict Process (V2.0) - April 20, 2019

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**PURPOSE:** To clarify and establish a standard operating procedure for ice conflicts within BMHA.

### DEFINITIONS:

**Conflict:** A conflict occurs when multiple games are assigned by PCAHA for the same day involving one or more teams. In such cases, PCAHA arbitrarily assigns one game as ACTIVE and the others as CONFLICT. Another form of ice conflict is when games assigned by PCAHA are scheduled on the same day as their regularly scheduled practices.

**Returned Ice:** Returned ice is ice which is unusable by the team or division and is given back to the association to be redistributed to another team.

**Vacant Ice:** These are assigned ice times that are left unused by the team. The ice is not reassigned to another team or not returned to the ice allocator for redistribution.

### GUIDELINES AND EXPECTATIONS

#### A. General

1. All ice belongs to the Association not individual BMHA teams. As such, the ultimate authority for BMHA ice allocation belongs to BMHA and the elected governing body.
2. Ice times are assigned according to the age group. These times are consistent with association and league's acceptable standards.
3. If a division or team must return ice to the association no compensation is available.
4. Returned ice will be posted via email to the entire BMHA distribution list of team officials. Claiming these times are on a first come, first served basis. However, the BMHA ice allocator or executive may intervene to maintain equity.
5. BMHA Ice Allocator, [ice@burnabymenor.com](mailto:ice@burnabymenor.com).

#### B. Team Responsibilities

1. Reporting unusable ice times as Returned ice must be done at least three weeks prior to the date of the ice.

2. Every team is responsible for the use of its allocated ice. In the event that ice is not used, not returned or not reassigned, the result will be the loss of the team's ice deposit.
3. Team officials are responsible for contacting PCAHA League Managers for schedule changes.
4. Ice times that are reported by arena staff which has been deemed as Vacant ice will result in the team assigned losing the team's ice deposit.
5. When team assigned ice times are in conflict, the priority for team official is to return the ice to the Ice Allocator to resolve other game conflicts and ensure there is no vacant ice.

**C. Conflict Management**

1. Game conflicts identified in the PCAHA schedules are to be resolved by the team officials with assistance from other BMHA team officials within the same division. If the team officials cannot find a solution, the Ice Allocator is contacted to assist.
2. In all game conflict situations, games are given a priority over practices. In difficult game conflicts, teams will be asked to surrender practice ice times to resolve these conflicts.